

OST 604
**ESSENTIAL CLINICAL SKILLS
FOR SENIOR MEDICAL
STUDENTS**

CLERKSHIP REQUIRED ROTATION (R2) SYLLABUS

CLERKSHIP
SUSAN ENRIGHT, D.O., FACOI
INSTRUCTOR OF RECORD – IPE, Transition of Care, AACOM
Survey

Enright4@msu.edu

JAKE ROWAN, D.O.
INSTRUCTOR OF RECORD - OMM

rowanjac@msu.edu

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For questions about content or administrative aspects of this course, please contact:

Eric Dunckel
COURSE ASSISTANT (CA)

dunckele@msu.edu

At Michigan State University College of Osteopathic Medicine (MSUCOM), we are constantly working to improve our curriculum and to meet new AOA accreditation guidelines. We need to meet the challenges of modern medicine that force us to innovate. While changes will generally be instituted at the beginning of the school year, changes may also be implemented semester to semester.

Please be mindful of the need to read your syllabi before beginning your rotations.

TABLE OF CONTENTS

INTRODUCTION AND OVERVIEW.....	1
GOALS AND OBJECTIVES	1
GOALS - OMM	1
GOALS - IPE	1
COLLEGE PROGRAM OBJECTIVES.....	2
REFERENCES.....	2
ROTATION REQUIREMENTS.....	2
WEEKLY READINGS/OBJECTIVES/ASSIGNMENTS	4
ROTATION EVALUATIONS	8
Student Evaluation of Clerkship Rotation	8
Unsatisfactory Clinical Performance	8
CORRECTIVE ACTION.....	8
STUDENT RESPONSIBILITIES AND EXPECTATIONS.....	8
MSU COLLEGE OF OSTEOPATHIC MEDICINE STANDARD POLICIES	8
POLICY FOR MEDICAL STUDENT SUPERVISION	8
Supervisors of the Medical Students in the Clinical Setting.....	8
Level of Supervision/Responsibilities.....	9
MSUCOM STUDENT HANDBOOK	10
COMMON GROUND FRAMEWORK FOR PROFESSIONAL CONDUCT	10
MEDICAL STUDENT RIGHTS AND RESPONSIBILITIES	11
MSU EMAIL	11
COURSE GRADES	11
N Grade Policy.....	12
STUDENT EXPOSURE PROCEDURE.....	12
STUDENT VISA	12
SUMMARY OF GRADING REQUIREMENTS	13

INTRODUCTION AND OVERVIEW

The OST 604 course involves the longitudinal Osteopathic Manipulative Medicine (OMM) curriculum, Interprofessional Education (IPE) curriculum, Transfer of Care (TOC) curriculum, and the American Association of Colleges of Osteopathic Medicine (AACOM) Senior Survey for year 4 Michigan State University College of Osteopathic Medicine students. This fourth-year curriculum will build on the learnings in year 3 in the OMM 602 course, IPE encounters, and TOC activities. As a longitudinal course, the student has ability and flexibility to plan and complete the course requirements during any of the 4th year electives or core rotations.

Students must complete all requirements of the course by April 14, 2024. Please be mindful that certain requirements have an earlier deadline.

Students will use the information and resources on the course D2L page to help understand and complete their requirements.

GOALS AND OBJECTIVES

GOALS - OMM

1. The student will demonstrate knowledge in the topics of osteopathic principles and practices (OPP) and osteopathic manipulative medicine (OMM).
2. The student will demonstrate the ability to gather a thorough history and perform a physical examination utilizing OPP and OMM.
3. The student will be able to formulate a differential diagnosis incorporating OPP following a clinical encounter.
4. The student will demonstrate the ability to organize and accurately document the patient clinical encounter, including an osteopathic structural examination and osteopathic manipulative treatment (OMT).
5. The student will demonstrate the ability to perform clinically relevant OMT procedures following patient encounters.

GOALS - IPE

1. The student will participate in an RN shadow experience in either the in or out-patient setting with the following objectives;
 - a. Observe how the RN sets priorities and manages time to accomplish necessary work throughout the shift.
 - b. Analyze information exchanged during hand-offs such as change of shift report or patient transfer.
 - c. Analyze information exchanged during communication to other healthcare team members.
 - d. Identify how medications are reconciled.
 - e. Recognize actions taken by the RN to promote safety and quality patient care.

GOALS – TOC

1. The student will participate in three TOC activities in the IPASS to build on year 3 TOC learning.

2. The student will know the components of IPASS of both the hand off provider and the handoff receiver.
3. The student will demonstrate, within the IPASS Patient Safety Institute, the ability to provide a handoff utilizing the IPASS format.
4. The student will demonstrate, within the IPASS Patient Safety Institute, the ability to provide a synthesis of a handoff.

GOALS – AACOM Graduating Senior Survey

1. The students graduating in the year 2024 will complete the AACOM Senior Survey.
2. The student will participate in continuous programmatic quality improvement.

COLLEGE PROGRAM OBJECTIVES

In addition to the above course-specific goals and learning objectives, this clerkship rotation also facilitates student progress in attaining the College Program Objectives. Please refer to the complete list provided on the MSUCOM website (<https://com.msu.edu/>) and in the Student Handbook.

REFERENCES

Desire 2 Learn (D2L): Please find online content for this course in D2L (<https://d2l.msu.edu/>). Once logged in with your MSU Net ID, your course will appear on the D2L landing page. If you do not see your course on the landing page, search for the course with the following criteria, and pin it to your homepage: **Essential Clinical Skills for Senior Medical Students**.

If you encounter any issues accessing this D2L course, please email the CA (on the title page of this syllabus).

ROTATION REQUIREMENTS

REQUIREMENT	SUBMISSION METHOD	DUE DATE Please refer to D2L for actual (month/day) due dates
<p>OMM - The student must complete one of the following (details below) by March 31, 2024:</p> <ol style="list-style-type: none"> 1. Completion and passing of a two-week or longer elective in OMM 601, including acceptable completion of 1 OMM 	<p>Upload OMM Encounter Form into the D2L dropbox labeled “OMM Student Encounter Forms”. Please make sure you put your name, which form it is (#1, #2, or #3).</p> <p>For credit for taking part in an OMM 601 rotation, Mr. Dunckel will run a report to verify your participation and mark this as completed in Kobiljak.</p>	<p>March 31, 2024</p>

REQUIREMENT	SUBMISSION METHOD	DUE DATE Please refer to D2L for actual (month/day) due dates
<p>Observed Encounter Form.</p> <p>2. Acceptable completion of 3 OMM Observed Encounter Forms.</p> <p>3. Satisfactory participation in 1 MSUCOM sponsored OMM workshop, including acceptable completion of 1 OMM Observed Encounter Form, which can be done during the workshop.</p>	<p>For credit for attending one of OMM workshops, Mr. Dunckel will mark off your participation after receiving the attendance sheet from the OMM instructor, please make sure you sign the attendance sheet if you attend.</p>	
<p>IPE RN Shadow Experience Videos:</p>	<p>All videos and links can be found and should be assessed in the OST 604 D2L page.</p>	<p>March 31, 2024</p>
<p>IPE RN Shadow Experience: The student must spend one complete shift of at least 8 hours job shadowing a Registered Nurse;</p> <ol style="list-style-type: none"> 1. on an inpatient medical unit or 2. on an outpatient rotation with a nurse navigator or equivalent within a patient centered medical home who assists patients with chronic disease management such as diabetes <p><i>*Failure to participate in one full shift of at least 8 hours will require a repeat experience.</i></p>	<p>All IPE RN Shadowing Experience Medical Student Assessment Form can be found in the OST 604 D2L page. Once they have been completely filled out, they can be upload to the D2L dropbox labeled "IPE Dropbox".</p>	<p>March 31, 2024</p>
<p>Transfer of Care – I-</p>	<p>Students needs to complete the 8 I-Pass</p>	<p>April 14, 2024</p>

REQUIREMENT	SUBMISSION METHOD	DUE DATE Please refer to D2L for actual (month/day) due dates
Pass Cases	cases with a passing scores of at least 80% by deadline outlined in the syllabus. All Transfer of Care (I-PASS) case information can be found on the next page in the syllabus and in I-PASS folder in the OST 604 D2L page.	
AACOM Graduating Senior Survey The student will be provided a link to the survey from MSUCOM at the end of March. The student will be responsible to complete the survey in total.	Upon survey completion, the student will need to upload a snapshot of the AACOM completion/submission notification (example 'thank you for your submission' snapshot) to the "AACOM Dropbox in the OST 604 D2L page. In addition, MSUCOM will be verifying completion with AACOM.	April 14, 2024
Case Logs	Case logs from third year will be reviewed for completeness. Readings will be given for any diagnoses that were not observed and logged.	Dec 31, 2023
Student Evaluation of Clerkship Rotation	Can be accessed and submitted via a link that will be inserted into the OST 604 D2L page.	Last Day of Rotation

WEEKLY READINGS/OBJECTIVES/ASSIGNMENTS

OMM Requirements

During OST 604, senior year MSUCOM students are required to participate in hands-on osteopathic manipulative treatment. Due to the variability in fourth-year rotations, MSUCOM is offering students **three** options to fulfill this requirement. Students must complete **one** of the following three options by March 31, 2024.

Option 1: Completion of an OMM 601 Elective Rotation and complete and submit 1 MSUCOM OMM Observed Encounter Form during the OMM 601 rotation.

Students may enroll in a 2- to 4- week OMM 601 elective rotation in which they will be expected to participate in supervised, hands-on OMM. Students are expected to complete and submit one MSUCOM OMM Observed Encounter Form signed by the supervising physician. Note: Students must receive a passing grade for this rotation and the OMM Observed Encounter Form in order for the rotation to be used to fulfill the 4th year OMM requirement.

Option 2: Perform and document OMM under supervision.

Students may utilize and document OMM on any inpatient or outpatient rotation(s) under appropriate clinical supervision. Three (3) patient encounters must be documented on the MSUCOM OMM Observed Encounter Forms and submitted for review by MSUCOM OMM Faculty. Each submitted form must have acceptable documentation to meet the requirement. Patient encounters may occur on one rotation or across multiple rotations.

Option 3: Participation in a MSUCOM-sponsored OMM Workshop

The Department of Osteopathic Manipulative Medicine (OMM) will offer several hands-on OMM workshops from September 2023 through February 2024. Workshops will be half-day sessions with MSUCOM OMM faculty and will include assessment of OMM techniques and the opportunity to complete MSUCOM OMM Observed Encounter Form. Further details on locations, registration, and agenda for the workshops will be available by September 2023 on the OST 604 D2L page. Registration will be on a first- come, first-served basis; students unable to attend a workshop must select another option.

OST 604 – IPE Requirements Required Learning Activity:

During a fourth-year rotation, each student is required to spend one complete shift job shadowing a Registered Nurse;

- on an **inpatient medical** unit or
- on an **outpatient** rotation with a nurse navigator or equivalent within a patient centered medical home who assists patients with chronic disease management such as diabetes

The learning activity is intended to increase medical student knowledge of the responsibilities of nurses and to promote better understanding of RN contributions to the health care team.

Learning Objectives:

- Observe how the RN sets priorities and manages time to accomplish necessary work throughout the shift.
- Analyze information exchanged during hand-offs such as change of shift report or patient transfer.
- Analyze information exchanged during communication to other healthcare team members.
- Identify how medications are reconciled.
- Recognize actions taken by the RN to promote safety and quality patient care.

Description of Learning Activity:

For **one complete shift** (including sign in or out/hand-off within the inpatient unit), the student will follow a RN to observe all the work that they perform. The medical student should pay close attention to nursing responsibilities regarding:

- Patient hand-offs: admissions, transfers and/or change of shift report.
- Nursing care planning
- Medication administration practices
- Clinical documentation
- Discharge planning
- Reconciliation of medications
- Other patient care activities that arise.

At the conclusion of this shadowing experience, the student will ask the RN to complete a brief form evaluating the medical student's participation in this activity. The medical student must submit this form via D2L dropbox labeled "IPE Dropbox" as documentation that this requirement has been completed.

In preparation for this IPE shadow activity, the student is required to complete the YouTube videos on D2L. The requirement includes watching each video in its entirety.

- Why this IPE exercise? <https://www.youtube.com/watch?v=wqXiyVUNbFc>
- SBAR: <https://www.youtube.com/watch?v=k1M93SuBVF0>
-
- iSBAR <https://www.youtube.com/watch?v=h0O16CiJAZw>
-
- Examples of SBAR: <https://www.youtube.com/watch?v=x7OU2pbExk>
-
- IPASS hand offs: <https://www.youtube.com/watch?v=rEpQC1rlgN4>
<https://www.youtube.com/watch?v=SZP3uYsnfoM>
-
- Medication Reconciliation: <https://www.youtube.com/watch?v=VxvlaPQP7ZE>
-

OST 604 – Transfer of Care Assignment:

Students will be required to log into I-Pass and complete eight cases in I-Pass **with a passing score of at least 80% on each case**. Students will need to complete their **eight** cases by **April 14, 2024** and verification of completion of these cases will be done by the Course Assistant reviewing your completion in I-PASS. You can review how to log-in to I-Pass by accessing the I-Pass Login Information Document in the I-Pass Folder on the OST 604 D2L page.

Here is a list of the cases you need to complete in I-Pass:

Handoff Cases:

Jonathan Baker
Barbara Johnson
Betty Draper
Peter Smith

Synthesis Cases:

Peter Smith
Martin James
Donald Brockman
Greg Turner

** Peter Smith will be used for both a Handoff and Synthesis case type.*

AACOM Graduating Senior Survey

A requirement of the OST 604 course is for each student to complete the AACOM Graduating Senior survey. Each year, the American Association of Colleges of Osteopathic Medicine surveys graduating osteopathic medical students on their student debt, career plans, and medical education. AACOM and other educational policy organizations monitor this information and use it to influence public policy.

This requirement is rooted in the core competencies of systems-based practice and practice-based learning and improvement, which address the use of self-evaluation and review of data to promote strategies and drive change in the health care delivery. Contributing meaningful data through surveys and other methods is necessary to measure outcomes in healthcare; in the same way, input from MSUCOM graduating seniors will assist AACOM in accurately representing your experience in its national data. Your participation will also ensure that AACOM can provide the college with meaningful reports to monitor student costs and financial aid, career paths, and quality of the academic program.

About the survey

- Each student will receive an email message from AACOM (aacom.org) to their MSU email account. This message will contain a link and unique access code to access the survey. We anticipate the survey will be released at the end of March.
- Your individual survey responses and comments are confidential and will not be shared with MSUCOM. Aggregated data and deidentified comments will be included in an annual report to the college and used for research purposes.
- No personal identification information is reported to the College or other organizations.
- Completion of the survey is expected on or before April 14, 2024.
- To verify that this course-related activity has been met, AACOM will provide to MSUCOM a roster of students who have completed the survey. MSUCOM will send a reminder to students identified by AACOM as having not completed the survey.

Clinical Case Logs

Clinical case logs from third year will be reviewed in Medtrics for completeness. Readings will be given for any diagnoses not observed and logged.

ROTATION EVALUATIONS

Student Evaluation of Clerkship Rotation

Students' evaluation of OST 604 will be completed by students accessing the OST 604 Student Evaluation through a link that will be uploaded and inserted into the OST 604 D2L page.

Unsatisfactory Clinical Performance

The Instructor of Record will review/investigate a student's performance on a rotation when a concern is raised by the supervisor(s), and/or when the Attending Evaluation of Clerkship Student contains any below expectation marks within the professionalism area, any unsatisfactory written comments, or a total of two or more below average marks on the evaluation. After investigations, the Instructor of Record will determine a final grade for the student.

Professionalism concerns, as well as accolades, will also be referred to the MSUCOM Spartan Committee Clearinghouse for resolution, per MSUCOM's Common Ground Framework for Professional Conduct.

CORRECTIVE ACTION

There is no Corrective Action offered on this course. As determined by the Instructor of Record, the student will receive an N grade for the course if all assignments are not completed successfully by the last day of rotation at 11:59pm. Additionally, a letter of unprofessional behavior for late submission of assignments will be sent to the MSUCOM Spartan Community Clearinghouse.

STUDENT RESPONSIBILITIES AND EXPECTATIONS

Any issues that students may experience trying to complete the requirements of OST 604 due to base hospital or clinic limitations should be communicated with the course assistant Mr. Eric Dunckel prior to any deadlines so that if possible, a solution can be communicated.

MSU COLLEGE OF OSTEOPATHIC MEDICINE STANDARD POLICIES

The following are standard MSUCOM policies across all Clerkship rotations.

POLICY FOR MEDICAL STUDENT SUPERVISION

Supervisors of the Medical Students in the Clinical Setting

The MSUCOM curriculum includes required clinical experiences in a variety of clinical learning environments. The role of the student is to participate in patient care in ways

that are appropriate for the student's level of training and experience and to the clinical situation. The student's clinical activities will be under the supervision of licensed physicians. This supervising physician may delegate the supervision of the medical student to a resident, fellow, or other qualified healthcare provider; however, the supervising physician retains full responsibility for the supervision of the medical students assigned to the clinical rotation and must ensure his/her designee(s) are prepared for their roles for supervision of medical students.

The physician supervisor and his/her designee(s) must be members in good standing in their facilities. They must have a license appropriate to his/her specialty of practice and be supervising the medical student within that scope of practice as delineated by the credentialing body of the facility.

Level of Supervision/Responsibilities

Clinical supervision is designed to foster progressive responsibility as a student progresses through the curriculum, with the supervising physicians providing the medical student opportunity to demonstrate progressive involvement in patient care. MSUCOM students will be expected to follow clinical policies of the facility regarding medical records and clinical care. Medical student participation in patient history/physical exam, critical data analysis, management, and procedures will include, but are not limited to, factors such as:

- The student's demonstrated ability
- The student's level of education and experience
- The learning objectives of the clinical experience

First- and second-year medical students will be directly supervised at all times (supervising physician or designee present or immediately available).

Third- and fourth-year medical students will be supervised at a level appropriate to the clinical situation and that student's level of experience. For some tasks, indirect supervision may be appropriate for some students. Direct supervision would be appropriate for advanced procedures.

Supervising physicians will provide medical students with timely and specific feedback on performance. The supervising physician will complete a mid-rotation evaluative discussion with the medical student. Supervising physicians will complete a summative evaluation and are encouraged to contact the course/clerkship director with any gaps in student performance.

Medical students with any concern regarding clinical, administrative, and educational or safety issues during his/her rotation will be encouraged to contact the supervising physician or clerkship/course director.

MSUCOM STUDENT HANDBOOK

The Student Handbook is published electronically by MSUCOM for students in the Doctor of Osteopathic Medicine program. This handbook does not supersede other Michigan State University or College of Osteopathic Medicine policies, regulations, agreements, or guidelines. The Handbook is updated annually during the summer semester, with changes effective when posted. Any subsequent changes are effective as of the date of issuance.

Students shall adhere to Michigan State University and College of Osteopathic Medicine policies, procedures, agreements, and guidelines. Violations of any regulation are subject to disciplinary action, up to and including program dismissal.

COMMON GROUND FRAMEWORK FOR PROFESSIONAL CONDUCT

The Common Ground Framework provides the MSUCOM community with a reminder of the unity of mind, body, and spirit that underlines the field of osteopathic medicine. The framework is a set of guiding, foundational principles that underpin professional conduct and integrity and applies to all professionals at work within the shared college community, independent of their specific roles or responsibilities.

This framework is built around the acronym CORE, representing Collaboration, Opportunity, Responsibility, and Expertise. Each domain encompasses values and examples of how they are demonstrated.

- **Collaboration:** Working together with others
 - Interactive: Interact effectively and respectfully with people you encounter; demonstrate honesty, genuineness, humility, and compassion
 - Dynamics and Communication: Demonstrate respect, civility, and courtesy in communication; communicate effectively with diverse individuals and groups for a variety of purposes using available technologies; employ active listening.
 - Use of Feedback: Identify sources of feedback; deliver and receive effective feedback for initiatives, evaluations and assessments, quality improvements, conflict resolution, and peer review.
- **Opportunity:** Encouraging an environment of mutual support
 - Shared Leadership: Exhibit advocacy for self and others; accept situational leadership as needed; establish mutual support and respect; participate as a support for others regardless of title or position.
 - Problem-solving: Recognize and define problems; analyze data; implement solutions; evaluate outcomes; include the perspectives of others
 - Decision-making: Fulfill commitments; be accountable for actions and outcomes; discuss and contribute your perspective in group settings; listen to multiple viewpoints prior to making a decision
- **Responsibility:** Supporting a shared culture of accountability

- Effective Use of Time and Resources: Invest time, energy, and material resources efficiently in order to provide effective services; demonstrate integrity and stewardship of resources.
- Critical Thinking Skills: Recognize and differentiate facts, illusions, and assumptions; question logically; identify gaps in information and knowledge.
- Mindfulness and Self-Care: Actively engage in surrounding circumstances and activities; self-assess, self-correct, and self-direct; identify sources of stress and develop effective coping behaviors.
- **Expertise:** Having relevant skills or knowledge
 - Core of Knowledge: Develop core professional knowledge; apply the knowledge in clinical, academic, and administrative settings.
 - Technical Skills: Show competency and proficiency in performing tasks that are integral to the scope and practice of your profession; identify needs and resources for learning; continually see new knowledge and understanding in your profession.

MEDICAL STUDENT RIGHTS AND RESPONSIBILITIES

The rights and responsibilities of students enrolled in MSUCOM are defined by the medical colleges of Michigan State University, including the College of Osteopathic Medicine, the College of Human Medicine, and the College of Veterinary Medicine. Students enrolled in the professional curricula of these colleges are identified as “medical students.” These colleges collectively define “Medical Student Rights and Responsibilities” (MSRR). This document addresses academic rights and responsibilities, governance, procedures for complaints, due process, and other topics. The current version is available on the MSU Spartan Life website at the address below: <http://splife.studentlife.msu.edu/medical-student-rights-and-responsibilities-mssr>

MSU EMAIL

To facilitate communication from faculty and staff to students, students are required to have a functioning MSU email address. Students are responsible for checking their MSU email accounts daily and maintaining their MSU mailboxes so that messages can be received.

Forwarding MSU email to another email account or failure to check email are not valid excuses for missing a deadline or other requirements of the clinical education program.

Further, students must use secure email when working in a hospital, clinic, or other health care setting if discussion of patient information is involved. MSUNet (msu.edu) email is secure; many web-based email systems including Hotmail, Gmail, and Yahoo are not.

COURSE GRADES

P/Pass – means that credit is granted, and that the student achieved a level of performance judged to be satisfactory by the department according to the student’s didactic and clinical performance.

NGR/No Grade Reported – means that a final grade ('Pass' or 'No Grade') cannot be determined due to one or more missing course requirements. The NGR grade will be changed to a final grade once all the completed course requirements have been submitted to and processed by MSUCOM (either to the department or Clerkship Team). An 'NGR' grade will NOT remain on a student's transcript.

N/No Grade – means that no credit is granted, and that the student did not achieve a level of performance judged to be satisfactory by the department according to the student's didactic and clinical performance.

N Grade Policy

Students who fail this rotation will have to repeat the entire rotation and fulfill all (clinical and academic) requirements.

STUDENT EXPOSURE PROCEDURE

A form has been developed by the University Physician to report incidents of exposure, e.g. needle sticks, mucous membrane exposure, tuberculosis exposure, etc., and it may be found on the Clerkship Medical Education page of the MSUCOM website [here](https://com.msu.edu/current-students/clerkship-medical-education) (<https://com.msu.edu/current-students/clerkship-medical-education>).

Contact Associate Dean for Clerkship Education, Dr. Susan Enright (enright4@msu.edu), if exposure incident occurs.

STUDENT VISA

Michigan State University is committed to providing equal opportunity for participation in all programs, services, and activities. Requests for accommodations by persons with disabilities may be made by contacting the Resource Center for Persons with Disabilities (RCPD) at 517-884-RCPD, or on the web at www.rcpd.msu.edu. Once a student's eligibility for (clinical and/or testing) accommodation(s) are determined, the student may be issued a **Verified Individualized Services and Accommodations** (VISA) form. Students must present their VISA forms to the Clerkship Team (COM.Clerkship@msu.edu) at the start of the semester in which they intend to use their accommodations (for tests, projects, labs, etc.). Accommodation requests received after the semester onset will be honored whenever possible.

If modifications, updates, or extensions to an existing VISA form are made after the semester begins, it is the responsibility of the student to submit the newest version to the Clerkship Team if he/she intends to utilize the accommodation going forward.

SUMMARY OF GRADING REQUIREMENTS

Requirement	Submission Method	Pass	No Grade Reported	No Pass
<p>OMM - The student must complete <u>one</u> of the following (details below) by March 31, 2024:</p> <ol style="list-style-type: none"> 1. Satisfactory completion of a two-week or longer elective in OMM 601, including acceptable completion of <u>1</u> OMM Observed Encounter Form. 2. Acceptable completion of <u>3</u> OMM Observed Encounter Forms 3. Satisfactory participation in <u>1</u> MSUCOM sponsored OMM workshop, including acceptable completion of <u>1</u> OMM Observed Encounter Form, which may be completed during the workshop. 	<p>Upload OMM Encounter Form into the D2L dropbox labeled "OMM Student Encounter Forms". Please make sure you put your name, which form it is (#1, #2, or #3).</p> <p>For credit for taking part in an OMM 601 rotation, Mr. Dunckel will run a report to verify your participation and mark this as completed in Kobiljak.</p> <p>For credit for attending one of OMM workshops, Mr. Dunckel will mark off your participation after receiving the attendance sheet from the OMM instructor, please make sure you sign the attendance sheet if you attend.</p>	<p>Complete and submit all parts of your OMM assignment by March 31, 2024.</p>	<p>Receiving an extension by contacting Course Assistant prior to the March 31, 2024 assignment deadline.</p>	<p>Do not turn complete and submit all OST 604 requirements March 31, 2024 or receive an extension by March 31, 2024.</p>
<p>IPE RN Shadow Experience Videos:</p>	<p>All videos and links can be found and should be assessed in the OST 604 D2L page.</p>	<p>Watch all IPE Videos prior March 31, 2024.</p>	<p>Receiving an extension by contacting Course Assistant prior to the March 31, 2024 assignment deadline.</p>	<p>Do not turn complete and submit all OST 604 requirements March 31, 2024 or receive an extension by March 31, 2024.</p>

Requirement	Submission Method	Pass	No Grade Reported	No Pass
Transfer of Care	Through the I-Pass Website. Student will complete eight cases list above in OST 604 syllabus.	Student completes 8 I-Pass cases by April 14, 2024 deadline.	Receiving an extension by contacting Course Assistant prior to the April 14, 2024 assignment deadline.	Student does not complete 8 I-Pass cases by April 14, 2024.
AACOM Graduating Senior Survey The student will be provided a link to the survey from MSUCOM at the end of March. The student will be responsible to complete the survey in total.	Upon survey completion, the student will need to upload a snapshot of the AACOM completion/submission notification to the "AACOM Dropbox in the OST 604 D2L page. In addition, MSUCOM will be verifying completion with AACOM.	Student completed the AACOM survey by April 14, 2024 deadline.	Receiving an extension by contacting Course Assistant prior to the April 14, 2024 assignment deadline.	Student does not complete the AACOM survey by April 14, 2024 deadline.
Clinical Case Logs	Medtrics	All diagnoses logged or readings done by December 31, 2023	Receiving an extension by contacting the Course Assistant prior to the Dec 31, 2023 deadline	Student does not complete the clinical case logs or readings or receive an extension from the CA
Student Evaluation of Clerkship Rotation	Can be accessed and submitted via a link that will be inserted into the OST 604 D2L page.	Completed 100% by 11:59 pm the last day of the rotation	Will be the conditional grade until all requirements of this rotation are met.	Failure to complete and submit within 14 days (about 2 weeks) from the end of the rotation