



SAFETY AND SECURITY INFORMATION – EAST LANSING / FEE HALL

POLICY AND PROCEDURES

IN THE EVENT OF ANY EMERGENCY, CALL MSU POLICE AT 911

- **CAMPUS OVERVIEW:** For printable and interactive campus maps of Michigan State University, go to: <https://maps.msu.edu/>
- **BUILDING ACCESS TO FEE HALL:** MSUCOM-East Lansing students have badge access to Fee Hall after usual business hours. Student study areas are open and available to students at any time. Rooms for special events or student organization meetings can be reserved by contacting Ms. Beth Courey or Ms. Jennifer Miller in the Student Organization office.
- **EMERGENCY INFORMATION:** Color-coded Emergency Guideline charts are posted throughout the facility.
- **MSU POLICE:** Call 911 for emergencies on campus. To contact MSU Police for non-emergency situations, visit their website at police.msu.edu, call 517-355-2221, or email <mailto:info@police.msu.edu>.
- **EMERGENCIES** are defined as including:
 - a. Fires
 - b. Tornado Warnings
 - c. Explosions
 - d. Active Violence Incidents
 - e. Life safety issues
 - f. Serious injuries
 - g. Crime in progress
 - h. Bomb threats
 - i. Hazardous material release emergency.

For fires and most emergency that require the quick evacuation of the building use the fire evacuation pull-station alarms located throughout the building. Assist those who may need help exiting the building or moving to safety.

- **INJURIES ON CAMPUS:** For injuries that require *medical attention*, medical treatment can be sought at any local hospital emergency room via private car or, for ambulance transport, by dialing 911. Students may visit Olin Health Center for routine medical issues. More information

is available online at <http://olin.msu.edu/>.

- **GROSS ANATOMY LAB SAFETY:** The Gross Anatomy Lab (GAL) has eye-wash stations and a first aid kit. Contact an anatomy lab instructor or blue coat if injuries occur. Safety information is posted in the GAL. If there is damage to any anatomic specimens, notify laboratory staff.
- **EMERGENCY ALERTS:** Students, faculty, and staff are encouraged to sign up for text message alerts from MSU. Messages regarding inclement weather or security issues can be received via texts, emails, or both. To sign up, go to <http://alert.msu.edu/>