



ARTIFICIAL INTELLIGENCE (AI) USE POLICY

EFFECTIVE DATE:	8/29/25	NEXT REVIEW:	5/1/2026
APPROVED BY:	Academic Programs		
CATEGORY:	Academic Programs		
APPLIES TO:	Students in the Doctor of Osteopathic Medicine (DO) Program		

REFERENCES AND RELATED POLICIES:

[Academic Integrity](#)

[Spartan Code of Honor Academic Pledge](#)

[Michigan State University Interim Guidance on Data Uses and Risks of Generative AI](#)

PURPOSE

The purpose of this policy is to guide the responsible and ethical use of artificial intelligence (AI) tools by medical students during their academic and clinical training. This policy aims to support innovation and learning while upholding academic integrity, professionalism, patient safety, and data privacy.

POLICY AND PROCEDURES

1. Students may use AI tools (e.g., generative AI platforms, large language models, diagnostic assistance tools) in specified contexts outlined below. Use must comply with the standards of academic integrity, patient confidentiality, and professional behavior expected of all medical students.
2. Student use of generative AI tools is generally permitted for the indicated activities if students properly document and cite the use of AI tools in alignment with university policies on [academic integrity](#) and the [Spartan Code of Honor Academic Pledge](#). Students must also ensure that AI-generated content is reviewed and edited for accuracy and alignment with ethical and legal standards (e.g., FERPA, HIPAA, intellectual property laws, medical ethical standards and practice guidelines, etc.).
 - a. Improper use of AI may include, but is not limited to, plagiarism, fabrication, unauthorized assistance, violation of HIPAA or FERPA, or institutional guidelines

- b. Students are encouraged to use [MSU-licensed AI tools](#) (e.g., MSU's installations of Microsoft Copilot or ChatGPT EDU, etc.) because negotiated licensing terms for these tools offer unique data protections for MSU users.
 - c. Students should not upload copyrighted material including published books or articles, faculty slides, or faculty handouts to non-MSU-licensed generative AI tools without appropriate permission.
 - d. Non-MSU-licensed generative AI tools must not be used to record, transcribe, or capture discussions that involve sensitive confidential, or regulated information.
- 3. Use of generative AI should follow [Michigan State University's Guidelines for the Use of Generative Artificial Intelligence](#) and [Generative Artificial Intelligence](#) website.
- 4. When in doubt, students should refrain from using generative AI and/or contact the faculty member to inquire the amount of use that is appropriate for each assignment. Acceptable uses of AI tools may include, but are not limited to (**please see Appendix 1 below for further examples**):
 - a. Educational enhancement
 - i. To supplement understanding of course material (e.g., asking AI for explanations of concepts)
 - ii. To generate practice questions or quizzes for self-study
 - iii. To summarize lecture notes or readings with proper citation, verification and permissions.
 - b. Writing support
 - i. For grammar and syntax editing in written assignments
 - ii. For brainstorming or outlining ideas, with the final submission being student-generated and original
 - c. Clinical decision support tools
 - i. When explicitly approved by faculty during simulation or case-based learning, and only as a supplement to clinical reasoning- not as a replacement for it.
- 5. Prohibited uses of AI tools may include, but are not limited to:
 - a. Generating answers for assignments, exams, or clinical documentation to represent as one's own work.
 - b. Using AI to write reflective essays, personal statements, or other assessments meant to demonstrate personal insight or experience.
 - c. Inputting any identifiable patient information into AI tools not approved for clinical use, as this may violate HIPAA and institutional privacy policies.
 - d. Using AI during examinations, unless explicitly permitted by faculty.
- 6. Disclosure and transparency
 - a. Students should clearly disclose the use of AI in any assignment, including the tool used and the nature of assistance, as with any cited work.
 - i. Example: "ChatGPT was used to summarize an initial outline for this paper. All final content is original."
 - b. Undisclosed use of AI that contributes to an assignment may be considered academic misconduct.
- 7. Review and updates

- a. This is a rapidly evolving technology. This policy will be reviewed at least annually but may have updates sooner if institutional guidelines, policies, or accreditation standards change. Students are responsible for staying informed of any changes.

Appendix 1

This table is to serve as a guideline for students and faculty to assess when and how generative AI may be used in the DO program. When in doubt, students should refrain from using generative AI and/or contact the faculty member to inquire the amount of use that is appropriate for each assignment.

Can I Use AI on this Assignment?

Generative AI Acceptable Use Scale

Generative AI refers to any of the thousands of Artificial Intelligence tools in which the model generates new content (text, images, audio, video, code, etc). This includes, but is not limited to, Large Language Models/ LLMs such as ChatGPT, Google Gemini, etc, Image creators such as Dall-E3, Adobe Firefly, and any tools with built in generative AI capabilities such as Microsoft CoPilot, Google Duet, Canva, etc etc)

	Level of AI Use	Full Description	Disclosure Requirements
0	NO AI Use	This assessment is completed entirely without AI assistance. AI Must not be used at any point during the assessment. This level ensured that student rely solely on their own knowledge, understanding, and skills.	No AI disclosure required May require an academic honesty pledge that AI was not used.
1	AI-Assisted Idea Generation and Structuring	No AI content is allowed in the final submission. AI can be used in the assessment for brainstorming, creating structures, and generating ideas for improving work.	AI disclosure statement must be included disclosing how AI was used. Link(s) to AI chat(s) must be submitted with final submission.
2	AI-Assisted Editing	No new content can be created using AI. AI can be used to make improvements to the clarity or quality of student created work to improve the final output.	AI disclosure statement must be included disclosing how AI was used. Link(s) to AI chat(s) must be submitted with final submission.
3	AI for Specified Task Completion	AI is used to complete certain elements of the task, as specified by the teacher. This level requires critical engagement with AI generated content and evaluating its output. You are responsible for providing human oversight and evaluation of all AI generated content.	All AI created content must be cited using proper MLA citation. Link(s) to AI chat(s) must be submitted with final submission.
4	Full AI Use with Human Oversight	You may use AI throughout your assessment to support your own work in any way you deem necessary. AI should be a 'co-pilot' to enhance human creativity. You are responsible for providing human oversight and evaluation of all AI generated content.	You must cite the use of AI using proper MLA or APA citation. Link(s) to AI chat(s) must be submitted with final submission.

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Link to Original Work



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