

## **OST 585: Intro to Community-Based Service**

Fall Semester 2 - 2024

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**Notice to Students:** Although course syllabi at MSUCOM have a consistent format, important details differ by course. For this reason, you must read the syllabus thoroughly at the onset of each course to know what the course will provide and what is expected of you.

## Section 1 – Course Information

### Course Description

Introduction to Community-Based Service is a 1-credit elective course.

This course offers an introduction to best practices for engaging with the health needs of underserved communities external to MSU.

In this course, you will have different opportunities for learning. Among these are pre-recorded online modules (media) and live discussions, each with their own format:

- “Media” are pre-recorded learning materials to be viewed on D2L or MediaSpace
- “Disc REM” are live discussions between faculty and students

### Course Goals

1. Understand how to assess the needs of a medically underserved community and/or related community service agencies
2. Describe methods for managing compassion and empathy and improving communication in patient encounters
3. Describe the impact of social determinants of health on the medical needs of specific underserved populations (e.g., patients experiencing homelessness)
4. Describe best practices for safe and effective engagement with community groups outside of MSU in meeting the needs of underserved populations
5. Describe methods for connecting service learning and the generation of new scholarly works
6. Describe practices for incorporating self-care and reflection into community service

### Measurable Course Objectives

The American Osteopathic Association has identified osteopathic core competencies (OCC) essential for practice as a future osteopathic physician ([reference](#)). These are embedded throughout programmatic objectives and curriculum. The curricular structure also encourages proficiency in the Core Entrustable Professional Activities (EPAs) for Entering Residency as defined by the Association of American Medical Colleges to help build toward that future phase of the journey toward medical practice ([reference](#)). By the end of this specific course, learners should be able to achieve the following objectives within each competency domain indicated:

#### EPA 1: Gather a history and perform a physical examination

- Demonstrates patient-centered interview skills (attentive to patient verbal and nonverbal cues, patient/family culture, social determinants of health, need for interpretive or adaptive services; demonstrates active listening skills).

#### EPA 9 Bulleted List: Collaborate as a member of an interprofessional team

- Understands the roles of other team members, seeks their counsel, actively listens to their recommendations, and incorporates them into practice.
- Typically communicates in a bidirectional manner and keeps all team members informed and up to date.
- Modifies and adapts communication content and style based on audience, venue, receiver preference, or type of message.

### **EPA 13 Bulleted List: Identify system failures and contribute to a culture of safety and improvement**

- Takes time to “slow down” and reflect on one’s work.
- Still relies on external sources of information to understand one’s population of patients.

## **Professional Development and Reflection Skills**

Additionally, the American Osteopathic Association indicates several other competencies on which professional development and reflection across time will foster effective medical practice. These include the ability to work collaboratively as part of an interprofessional team; the maintenance of an inquisitive and scientific approach to learning and medical practice; and the adoption of self-direction in lifelong learning and clinical decision-making. This course will contribute to the development of these longitudinal competencies or skills as indicated:

### **Self-Directed and Lifelong Learning**

Self-directed learning is a 4-step process that occurs within an encapsulated timeframe. The goal of self-directed learning is to help foster self-direction in your lifelong learning and clinical decision-making. This course includes the steps of self-directed learning as follows:

1. **Self-Assessment of Learning Needs** – Students are presented with case vignettes that include narrative descriptions, exam or imaging results, and other details. They are also provided with a set of guiding questions which provide opportunity to reflect on their related knowledge and isolate learning needs.
2. **Identification, Analysis, & Synthesis of Information** – Students will then seek out and synthesize related information through activities such reviewing course materials, locating reputable supplemental resources or peer-reviewed research articles, and collaborating with members of their group to refine their tentative individual responses to the guiding questions.
3. **Appraisal of Information Source Credibility** – Group-based activities provide an opportunity to appraise and apply their knowledge as group members discuss different sources, perspectives, and raise additional questions. The goal is to arrive at consensus regarding group response to the guiding questions for larger class discussion.
4. **Feedback on Information-Seeking Skills** – Students will be provided feedback on their information seeking skills by both peers through the group process and by faculty facilitators during both small group work and larger class discussions. Faculty facilitators, for example, will use verbal strategies during these sessions such as requests for clarification or probing questions

to help students affirm their thinking, organize information, or re-direct student inquiry as necessary.

## Course Director

*(Note - Preferred method of contact is shown in italics)*

Name: Graham Atkin, PhD  
Phone: 517-884-9544  
Email: [atking@msu.edu](mailto:atking@msu.edu) (preferred method)  
Address: 965 Wilson Rd Room A519, East Lansing, MI 48824

## Curriculum Assistants

Site	Name	Email	Phone
EL	Becky Brandt	brandtb2@msu.edu	517-884-3880

## Lines of Communication

- For administrative aspects of the Course: contact the course directors.
- Please set your notifications in D2L to immediate to receive posted News announcements. You may choose to receive notifications by email or SMS.

## Office Hours

Office hours are by appointment only. Please email Dr. Atkin for availability.

## Course Web Site

The URL for the Course website is: <https://d2l.msu.edu>

The course D2L site has these main sections:

**Announcements** – Course-related communication to the class will be made here. You should check for announcements on a daily basis.

- **Course Information** – Contains the course syllabus with information about the instructional teams, textbooks, exam dates, grading system, rules and regulations, etc.

## Textbooks and Reference Materials

All course materials will be posted to D2L.

## Professionalism

Professionalism is a key quality in a physician, and MSUCOM has developed the college-wide Common Ground Professionalism Initiative. MSUCOM is now utilizing the Common Ground Professionalism Framework for guiding principles; please familiarize yourself with those. All involved in course discussions will be expected to following these principles.

## Course Begin and End Dates

OST 585 begins on 9/5/24 and ends on 12/6/24. See Medtrics for detailed daily course schedule.

## Exams/Assessments

Students will be assessed on four components in the following manner:

- 1) Timely and successful completion of viewing assignments as demonstrated by MediaSpace logs (10pts/video)
- 2) Engagement in course discussions as demonstrated by participation through verbal or written communication (10pts)
  - a. Thursday, 11/21, 3-4:30pm
- 3) Respectful decorum during learning events (10pts)
- 4) A score of 70% or higher on the final, 10-question quiz (10pts)

The successful achievement of learning objectives will require knowledge and skills acquired in other portions of the overall MSUCOM educational program. Students will be expected to apply concepts and vocabulary learned in other courses to problem-solving for exams/assessments in this course.

## Course Grades

The course faculty determine the threshold for satisfactory performance in each preclerkship course. Your course grade will be determined by the following formula:

$$\frac{\text{All points earned}}{\text{Total points possible}} \times 100\% = \text{Final Percent Score}$$

- **P-Pass**—means that you have achieved a satisfactory level of performance and will receive credit for this course. To obtain a “P” grade for this course, you must earn a final percent scores of 70%.
- **N-No Grade**—means that you have not achieved a satisfactory level of performance and no credit will be granted for this course. If you earn a final percent score below 70% you will receive an “N” grade.
- **Remediation** – Since elective courses in the MSUCOM preclerkship curriculum are optional, students are not required to remediate the elective if an “N” grade is received, and no remediation option is available.

## Student Evaluation of the Course

We want your feedback on how to improve this course.

- Informal Feedback: Feel free to approach Dr. Atkin with your reactions and suggestions.
- Formal Evaluation: In addition to the above, we ask every student in the class to complete formal on-line course evaluation upon conclusion of the course. Student feedback provides Course Directors with valuable information regarding their performance, the performance of their colleagues, and the quality of the course. The information gained from these evaluations is used to continuously improve future offerings of this course. Students can access the evaluation system at: <https://msucom.medtricslab.com/users/login/>

## Section 2 – Policies

Please refer to the Student Handbook at <https://com.msu.edu/current-students/student-handbook-course-catalog> for these and other policies.

## **Academic Honesty and Professionalism**

Every student is responsible for their behavior and is expected to adhere to all MSU and MSUCOM policies of academic honesty and professionalism, as outlined in the MSUCOM Student Handbook and the MSU Medical Student Rights and Responsibilities. These documents may be found on the MSUCOM website. Additional guidance on academic integrity may be found on the MSU Ombudsperson's website at <https://ombud.msu.edu/sites/default/files/content/Academic-Integrity-at-MSU-updated-August-2017.pdf>

Incidents of academic dishonesty or professional misconduct will be addressed by the faculty, administration, or staff; such action may include, but is not limited to: giving a failing grade, referring a student for judicial review, directing the student to the Associate Dean of Medical Education, evaluation by the Committee on Student Evaluation, and other actions outlined in the Medical Student Rights and Responsibilities document.

## **Types of Class Sessions**

MSUCOM designates lectures and other class sessions by their delivery method. While additional terms may be used in a specific course, the following will provide general guidance to the type of session:

- Live or livestream lecture: broadcast at a designated time; intended to be viewed synchronously
- Online Lecture: recorded content, may be viewed asynchronously
- Webinar: more interactive session where student participation is expected
- Lab: may refer to on-site clinical skills training or online lab session; see details

## **Changes to Course Schedule or Requirements**

Due to external circumstances, the course requirements published in the course syllabus and/or course schedule may be subject to change. Timely notification Communication regarding changes will be provided to enrolled students via the course D2L site and/or email. Any changes made will consider the MSU Code of Teaching Responsibility and the MSU Medical Students Rights and Responsibilities.

## **Mandatory and Optional Class Sessions**

All lectures and other class sessions are considered to be integral to the course, and students are expected to attend, view, or participate in each session. Some sessions are designated as "mandatory" in that attendance at the session on the scheduled date and time is required. Depending on the course, a student may earn points for attending or participating in a mandatory session or may lose points for failing to attend or participate. Availability of make-up points for missed sessions is at the discretion of the course directors. Optional class sessions are offered by faculty to assist students in learning or reviewing course content.

## **Absences from Mandatory and Examinations/Assessments**

It is the responsibility of the student to know which class sessions are deemed as mandatory and comply with the MSUCOM policy regarding absences from mandatory sessions and examinations. This policy may be found in the MSUCOM Student Handbook on the MSUCOM website. Requests for an excused absence must be submitted via the [student portal](#).

## **Computer-Based Testing**

It is the responsibility of each student to know and comply with the MSUCOM policy on computer-based testing. This policy may be found in the MSUCOM Student Handbook on the MSUCOM website.

Administration of quizzes, examinations, and other assessments may be self-proctored, virtual proctored, or classroom proctored. Regardless of the proctoring method, you are expected to take the exam in a quiet, private setting. Just like in a proctored exam, you are not to access notes, textbooks, references, your phone, or other materials, and you are not to interact with fellow students or others. Remember that integrity is defined as what you do when no one is looking.

You are also expected to not record, photograph, take screen shots, make notes of, or otherwise attempt to make a copy of any exam item for any purpose, including your personal use. A student who is discovered to have cheated or breached exam security will be subject to formal disciplinary action, up to and including dismissal from MSUCOM.

If you have concerns or evidence of an exam security breach on this or any exam, you may report that to an MSUCOM administrator or through the online concern form.

## **Medical Student Rights and Responsibilities**

If problems arise between instructor and student, both should attempt to resolve them by informal, direct discussions. If the problems remain unsolved, the Associate Dean for Medical Education and/or the MSU Ombudsperson may be consulted. The MSU Medical Student Rights and Responsibilities (MSRR) document defines processes for additional steps, including submission of a formal grievance. The MSSR may be found in the MSUCOM Student Handbook and online at [splife.studentlife.msu.edu](http://splife.studentlife.msu.edu).

## **iClicker Student Policy**

It is your responsibility to know and comply with the iClicker Student Policy. This policy may be found in the MSUCOM Student Handbook. If you forget your device or if it does not work, for whatever reason, no make-up experiences will be provided, and no points will be given.

If iClicker Student is used to take attendance for an on-campus event, you will be expected to arrive to the physical location on time and to stay for the duration of the assigned activity. If iClicker Student is used to take attendance for an online event, you will be expected to start the session at the scheduled time and participate for the duration of the assigned activity.

As a matter of professionalism, please note that under no circumstances should you provide access to your iClicker Student account to another student by sharing your device and/or account login, nor should you accept another student's device or login credentials to access iClicker Student on their behalf. Answering questions or checking in for attendance on behalf of another student by using their device or account is considered to be academic dishonesty and may result in disciplinary action up to and including dismissal from the college.

## **Remediation**

The MSUCOM Policy for Retention, Promotion and Graduation requires successful completion of each required course to progress in the curriculum. If you receive an "N" grade in a course, that grade will be

recorded on your official transcript; you must meet the course requirement by successfully remediating or repeating the course.

Eligibility to attempt remediation of the course is determined by criteria described in the “Course Grades” section of the syllabus. If you are not eligible to attempt remediation, or if you fail the remediation, you must retake the course, provided you are eligible to continue in the program as determined by the Committee on Student Evaluation.

## **Student Safety and Well-being**

The MSUCOM website and Student Handbook provide information on student safety, campus security, access to medical care and counseling services, and to policies on injuries and exposures. If you have an injury or acute illness on campus, an incident report should be completed. The form is available on the MSUCOM intranet or from Academic Programs.

## **Academic Support Resources at MSUCOM**

As a way to acclimate you to the curriculum at MSUCOM, we have created a program called On Target: <https://michiganstate.sharepoint.com/sites/OnTargetforAcademicSuccess>

On this site you will find semester roadmaps which gives a general overview of each semester, tools needed to be successful in the curriculum and targeted resources for your unique learning situation. In each semester’s road map, you will also find course expectations, tips for success, potential trouble spots, longitudinal course integration, and specific course study guides.

## **Requests for Accommodations**

Michigan State University is committed to providing equal opportunity for participation in all programs, services and activities. Requests for accommodations by persons with disabilities may be made by contacting the Resource Center for Persons with Disabilities (RCPD) at 517-884-7273 or online at [rcpd.msu.edu](http://rcpd.msu.edu). Once eligibility for an accommodation has been determined, you may be issued a Verified Individualized Services and Accommodation (VISA) form. Each VISA includes an expiration date; to request an accommodation, you must have an active VISA. You may work with RCPD to renew a VISA.

During the preclerkship curriculum, the college will help to coordinate accommodations for additional testing time. Provide your VISA to Nancy Thoma, [thoman@msu.edu](mailto:thoman@msu.edu), A333 East Fee Hall at the start of the term and/or at least two weeks prior to the assessment event (test, project, labs, etc.). Requests for accommodations received with less notice will be honored whenever possible. You may choose whether or not you wish to use accommodations for a particular event. For other accommodations, you may also review your VISA with the course directors and curriculum assistant assigned to that course.

## **Title IX Notifications**

Michigan State University is committed to fostering a culture of caring and respect that is free of relationship violence and sexual misconduct, and to ensuring that all affected individuals have access to services. For information on reporting options, confidential advocacy and support resources, university



policies and procedures, or how to make a difference on campus, visit the Title IX website at [titleix.msu.edu](http://titleix.msu.edu) .

Limits to confidentiality. Essays, journals, and other materials submitted for this class are generally considered confidential pursuant to the University's student record policies. However, you should be aware that University employees, including instructors, may not be able to maintain confidentiality when it conflicts with their responsibility to report certain issues to protect the health and safety of MSU community members and others. Instructors must report the following information to other University offices (including the Department of Police and Public Safety):

- Suspected child abuse/neglect, even if this maltreatment happened when you were a child;
- Allegations of sexual assault, relationship violence, stalking, or sexual harassment; and
- Credible threats of harm to oneself or to others.

These reports may trigger contact from a campus official who will want to talk with you about the incident that you have shared. In almost all cases, it will be your decision whether you wish to speak with that individual. If you would like to talk about these events in a more confidential setting, you are encouraged to make an appointment with the MSU Counseling and Psychiatric Services.

### **Addendum: Course Schedule**

Course schedule for the current semester will be posted to D2L. Changes to the course schedule will be noted on the class academic calendar ("Medtrics calendar") and communicated to students via D2L and/or email. The schedule for the most recent offering of this course will be posted on the MSUCOM website under Current Students/Preclerkship Curriculum.