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## PROGRAM DISCONTINUATION POLICY

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<b>EFFECTIVE DATE:</b>	5/13/2024	<b>NEXT REVIEW:</b> 2/1/2026
<b>APPROVAL:</b>	Policy Committee, CAC, Faculty Assembly	<b>DATE:</b> 3/21/2024
<b>CATEGORY:</b>	Academic	
<b>APPLIES TO:</b>	Students in the Doctor of Osteopathic Medicine (DO) Program	
<b>CONTACT:</b>	COM Registrar	

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### REFERENCES AND RELATED POLICIES:

- COCA Standards for Continuing Accreditation (effective 2023)
  - See also: MSUCOM Policy on Extension
  - See also: MSU Policy on Medical Student’s Rights and Responsibilities
  - See also: MSUCOM Policy on Master of Science
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### PURPOSE

To define the discontinuation process for students who choose to no longer pursue the Doctor of Osteopathic Medicine (D.O.) program at Michigan State University.

### POLICY AND PROCEDURES

#### Discontinue

A student will be designated as discontinued from the D.O. program if they:

1. Give written notice that they will not continue in the program, or
2. Decline the option to return to the program following a leave of absence, or
3. Decline the option to return to the program following an “academic extension”, or
4. Fail to communicate their intent to return to the program within one (1) semester prior to the anticipated return, or
5. Complete semesters 1-6 and choose to pursue the Master of Science in Basic Medical Science (see policy for details).

#### Reinstatement

Following discontinuation, a student previously in good academic standing will be given an opportunity to seek reinstatement by petitioning the COSE through the Office of the COM Registrar, within one (1) year of discontinuing from the College.

Following dismissal from the D.O. program, a student may invoke their right to appeal as defined in the Medical Student Rights and Responsibilities policy. If on appeal the dismissal is not upheld, the student will appear before the COSE to determine terms for reinstatement to the program, including whether any coursework must be repeated or remediated, and whether any additional assessments of clinical skills are necessary.

**Changes to Policy**  
**Effective Summer 2024**

- Updated to include the Master's degree.
- Included "a student previously in good standing" to reinstatement.
- Change withdrawal to discontinue to align the language with Michigan State University.