



RETENTION, PROMOTION, AND GRADUATION POLICY

EFFECTIVE DATE:	5/13/2024	NEXT REVIEW:	2/1/2026
APPROVAL:	Policy Committee, CAC, Faculty Assembly	DATE:	3/21/2024
CATEGORY:	Academic		
APPLIES TO:	Students in the Doctor of Osteopathic Medicine (DO) Program		
CONTACT:	COM Registrar		

REFERENCES AND RELATED POLICIES:

- See also: MSUCOM Policy on COMLEX-USA
 - See also: MSUCOM Policy on Student Performance and Academic Standing
 - See also: MSUCOM Policy on Maximum Duration
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PURPOSE

The Policy for Retention, Promotion, and Graduation applies to students enrolled in the Osteopathic Medicine program leading to the Doctor of Osteopathic Medicine (DO) degree. The policy establishes the academic and programmatic requirements that a student must meet for conferral of the DO degree.

POLICY AND PROCEDURES

Degree Conferral

The DO degree is conferred by the Michigan State University (MSU) Board of Trustees upon the recommendation of the COSE and the affirmative vote of the faculty of the College at the Fall and Spring Faculty Assembly.

Academic Program Requirements

The candidate for the DO degree must:

1. Pass or successfully remediate each required course or an equivalent approved by the DO program; and
2. Achieve a passing score on the required COMLEX-USA Level 1 and Level 2-CE licensure exams, which are administered by the National Board of Osteopathic Medical Examiners (NBOME) licensing examinations, with no more than three (3) attempts on each examination; and
3. Complete and pass the required Clinical Performance Competency Assessment (CPCA) with satisfactory performance; and
4. Complete the required training for the Responsible and Ethical Conduct of Research (RECR), previously known as Responsible Conduct of Research (RCR) as outlined by the "America Creating Opportunities to Meaningfully Promote Excellence in Technology, Education, and

- Science (COMPETES) Act”, approved by Congress, and required by the University; and
5. Meet the DO program's academic requirements and professional conduct expectations as outlined in the policies and procedures of the College of Osteopathic Medicine and Michigan State University.

Additional Program Requirements

Each student, prior to matriculation, must meet the following College and University requirements:

1. Immunizations as required by the Office of the University Physician at www.uphys.msu.edu.
2. Completion of urine drug screen and criminal background check. International students may be required to complete an additional background check.
3. Submission of official transcripts from previously attended colleges/universities.
4. Completion of random urine drug screen(s) at any time during the program for cause, in keeping with University Physician guidelines.

Each student, prior to entry to the Clerkship phase must meet the following College requirements:

1. Completion of a second criminal background check
2. Completion of a urine drug screen that is negative for controlled and illicit substances or reviewed by the University Physician
3. Certification in Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS)
4. Other requirements may be enacted by the Clerkship Office and communicated to the students.

Each student, while enrolled or while on academic extension or leave of absence, must maintain compliances and will receive instruction from the Office of the COM Registrar.

Progression in the D.O. Program

During the preclerkship, which is defined as semesters one (1) through six (6), the student must pass (or successfully remediate) the required courses of each semester to advance to the subsequent semester.

A student who fails to meet this requirement will be eligible to reenter the curriculum to repeat failed coursework in the semester during which the course is next offered unless a recommendation for dismissal is made by the COSE and endorsed by the Dean and the Associate Provost for Academic Affairs.

To progress to the clerkship, each student in the D.O. or D.O/Ph.D. program must:

1. Earn a passing grade in, or successfully remediate, each preclerkship course, and
2. Complete a college-sponsored COMSAE Phase 1 examination, and
3. Complete and pass the COMLEX-USA Level 1 examination.