



## CONFIDENTIALITY OF STUDENT HEALTH RECORDS

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### POLICY AND PROCEDURES

MSU requires certain health records of all enrolled students. These records are maintained in accordance with the Health Insurance and Portability and Accountability Act (HIPAA) and MSU policies. These policies may be found online at: [healthteam.msu.edu/patients/patient-rights.aspx](http://healthteam.msu.edu/patients/patient-rights.aspx)

Because osteopathic medical education includes education in clinical settings, MSUCOM students must comply with measures to promote their personal health and safety, as well as the health and safety of patients and others. Documentation of compliance will be maintained in each student's record. This documentation may include results of tests for tuberculosis and evidence of immunizations or similar information. This information will be maintained securely. Personnel in the Office of Enrollment Services and Student Records, as well as

Student Life personnel at the Macomb and Detroit sites, may have access to this information to ensure compliance. This information may be required at clinical rotation sites.

The medical records of students who seek medical care with MSU affiliated healthcare providers and/or Olin Health Services on the MSU East Lansing campus will be maintained confidentially by those providers and will not be part of a student's academic record unless the documentation is provided to meet compliance requirements.

Students may be required to submit a physician's note or other documentation in association with an Excused Absence Request. Such documentation will be viewable only by those individuals responsible for the Excused Absence Request review process. Medical documentation submitted by or on behalf of the student regarding exceptional circumstances, such as a leave of absence or review of performance issues, will be maintained in a confidential, secured file by the Office of Enrollment Services and Student Records.